



AUTHORIZATION FOR RELEASE OF STUDENT RECORDS

Parents, please complete and return this form (make copies as necessary for each student applicant) to St. Monica Academy with each Application and Student Questionnaire. St. Monica Academy will contact the current school named below and request the following records:

- 1) Cumulative academic records
- 2) Most recent report card for current academic year
- 3) Standardized test results
- 4) Absence/tardy records (as they appear on cumulative report card)
- 5) Immunization records
- 6) Conduct and behavior records (We will request any information, positive or negative, concerning the applicant's behavior that might be helpful to our admission office when evaluating the applicant.)

Student Name _____

Birthdate _____

Current School _____

School Phone _____

I hereby authorize the release of my child's academic grades, standardized test scores, absence/tardy records, immunization records and any disciplinary records to St. Monica Academy.

Parent Signature _____

Parent Phone _____

Date _____

_____ I/we hereby request that St. Monica Academy not act upon the release authorized above and contact my student's current school until my student is enrolled at St. Monica Academy. In the interim, I will provide my copies of my student's records for admission evaluation purposes.



ST. MONICA ACADEMY

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